

Government of Nepal

Ministry of Finance

Financial Comptroller General Office (FCGO)

Anamnagar, Kathmandu

Invitation for Bid for the supplying of Stationary and Others goods

(First Day of Publication: Bhadra 10, 2074/ August 26, 2017)

1. The Government of Nepal, Financial Controller General Office, Anamnagar, Kathmandu invites sealed bids (NCB) from eligible bidders for the supplying of Stationary and others Goods .

SN	Contract No.	Description of Work	Bid Security Amount	Bid Security Validity	Bid fee
1	FCGO-G-NCB-SGS-01-2074/75	Supplying of Stationary and Others goods	NRs. 120000.00	120 days from the bid opening	NRs. 3000.00

2. A complete set of Bidding Documents in English may be purchased from the Procurement Unit Room No 406, FCGO Anamnagar, Kathmandu by interested bidders on the submission of a written application along with copies of company / firm registration certificate, VAT/ PAN Registration Certificate, Tax Clearance Certificate/ Submissions of Tax Returns up to F.Y. 2072/073 and upon payment of a non-refundable fee of NRs. 3,000.00 within the office hours up to 2074//06/ 08.
3. If bidder wishes to deposit the cost of bidding document in Bank, the cash should be deposited in the Revenue Account no KA-1-1-999, Office Code no 27-305-04 Revenue code No. 14227 in the name of District Treasury Controller Office (Co-ordinate's office), Babarmahal, Kathmandu at Nepal Rastra Bank, Thapathali, Kathmandu.
4. Bids must be submitted to FCGO at or before 12:00 hrs of 2074/06/09. Bids shall be sealed in an envelope addressing to FCGO. Bids received after the deadline shall not be accepted.
5. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at FCGO at 13:00 hrs on 2074/06/09. Bid must be valid for 90 days. Counting from the day of bid opening and must be accompanied by bid security, amounting mentioned above, shall be valid for minimum 30 days beyond the bid validity period.
6. If bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Dharauti Account No. 1201200001002524, Office Code no 27-305-04 in the name of District Treasury Controller Office (Co-ordinate's office), Babarmahal, Kathmandu at Nepal Rastra Bank, Thapathali, Kathmandu and should submit the original receipt of the deposited amount of cash along with the Bid. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
7. The FCGO reserves the right to accept or reject wholly or partly any or all the bids without assigning any reason whatsoever and also can amend and correct any discrepancies or error in bid documents, bid notice or any other documents.
8. Matters not covered in this tender notice shall be in accordance with Public Procurement Act, 2063(First Amendment, 2073) and Public Procurement Regulations, 2064 (Fourth Amendment, 2073) and other prevailing rules and regulations of Nepal.

Procurement Unit